



UNITED STATES FORCES KOREA INSTRUCTION

FKJ1

DISTRIBUTION: A

USFKI 1330.01

30 May 2026

AMERICAN RED CROSS PROGRAM AND PERSONNEL IN KOREA

References:

- a. 10 U.S.C. §2602, American National Red Cross Cooperation and Assistance
 - b. AR 40-400, Patient Administration, 8 July 2014
 - c. DoDD 1000.26E, Support for Non-Federal Entities Authorized to Operate on DoW Installations, 30 November 2022
 - d. Memorandum of Understanding (MOU) between the United States Department of War (DoW) and The American Red Cross (ARC), 10 March 2009
1. Purpose. To provide policy governing the American Red Cross (ARC) program and personnel in Korea.
 2. Superseded/Canceled. Supersedes USFK Regulation 930-5, 26 June 2013.
 3. Applicability. This instruction applies to all military commands in Korea and ARC personnel assigned or attached to military units in Korea.
 4. Vision. This instruction implements and aligns with policy, procedures, and actions established by DoDD 1000.26E and Memorandum of Understanding between the U.S. DoW and the ARC.
 5. Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2 or applicable service regulations. Record titles are available on the Army Publishing Directorate website at <https://armypubs.army.mil/>.
 6. Policy.
 - a. This instruction assigns responsibilities and provides policy on the management of the ARC program and personnel. However, DoW directives will take precedence for all policy, procedures, and inconsistencies that are not addressed.

30 May 2026

b. The authority for this instruction is derived from several sources. 10 U.S.C. § 2602 provides for the use of the ARC in aid of the Armed Forces. DoDD 1000.26E establishes policies for the cooperation with and use of the ARC within the U.S. Armed Forces. Further guidance is provided in the Memorandum of Understanding between the United States DoD and the ARC, dated 10 March 2009. DoDD 1000.26E and the associated MOU govern ARC activities and relationships within the respective military Services and provides for logistic support. The ARC cooperates closely with military authorities by carrying out activities supplementing and otherwise assisting the Armed Forces in programs relating to the health, welfare, recreation, and morale of military personnel, when the need is within the ARC's capabilities, resources, and mission.

7. Responsibilities.

a. The responsibility for administration of ARC services and programs and the supervision of ARC personnel within Korea is charged to the ARC Regional Director.

b. The ARC Regional Director is the official ARC liaison to Headquarters, USFK and to the component Service command headquarters.

c. Scope of responsibility for the Region within the USFK jurisdiction is as follows:

(1) Eighth Army

(2) Installation Management Command - Pacific

(a) United States Army Garrison (USAG) Yongsan-Casey

(b) USAG Humphreys

(c) USAG Daegu

(3) 7th Air Force

(a) Osan Air Base

(b) Kunsan Air Base

(4) Command Naval Forces Korea (CNFK) Busan, including Fleet Activities Chinhae.

(5) Marine Corps Forces Korea (MARFORK) including Camp Muijuk

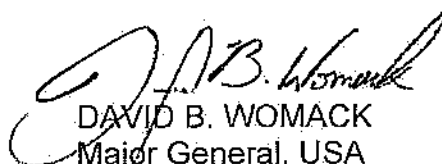
(6) Special Operations Command Korea (SOCKOR)

(7) U.S. Space Forces - Korea (SPACEFOR-KOR)

30 May 2026

d. The responsibility for the provision of facilities, equipment, and supplies to the ARC is charged to Installation/Garrison commanders.

8. Summary of Changes. Not Applicable.
9. Procedures. See Enclosure A.
10. Releasability. Electronic Media Only (EMO).
11. Effective Date. This instruction is effective upon receipt.


DAVID B. WOMACK
Major General, USA
Chief of Staff

Enclosures:
A – Procedures
GL - Glossary

(INTENTIONALLY BLANK)

TABLE OF CONTENTS

ENCLOSURE A - Procedures	A-1
1. Provisions of Facilities, Equipment, and Supplies	A-1
2. Travel Orders	A-1
3. Quarters	A-1
4. Core Services	A-2
5. Status of Personnel	A-2
6. Table 1 - American Red Cross Title/Grade Comparison	A-3
Glossary	GL-1

(INTENTIONALLY BLANK)

30 May 2026

ENCLOSURE A
PROCEDURES

1. Provision of Facilities, Equipment, and Supplies. The American Red Cross (ARC) is furnished office space, utilities, maintenance, warehousing, wharfage, communications, and other assistance in accordance with DoDD 1000.26E and Memorandum of Understanding (MOU) (see references). Miscellaneous support is documented in a written agreement and signed by the installation commander.

2. Travel Orders

a. Requests for travel orders, in connection with its cooperation and assistance under 10 U.S.C. §2602(a), for ARC personnel stationed in Korea are issued by the ARC, Service to the Armed Forces (SAF), Human Resources; to the Service commander of the installation to which the individual performing the travel is permanently assigned, or to such other commander as the Service commander may designate. Requests from the ARC are submitted through the ARC Regional Director to the installation concerned. Orders involving cost to the government are issued and funds for travel are budgeted in accordance with the directives of the military services. Accounting data for travel costs is included in such travel orders.

b. Transportation costs for Permanent Change of Station (PCS) to another command in Korea or the Far East are charged to the receiving activity.

c. Travel costs for PCS to the United States are charged to the gaining military activity that the ARC staff member will be assigned. Delays enroute are authorized by the SAF Service Delivery Department, ARC National Headquarters, Washington, DC.

d. Funding for orders is normally the responsibility of the military activity to which the ARC paid, or volunteer member is assigned. When the ARC Regional Director and/or Volunteer Chairman determine that Temporary Duty (TDY) is performed for the benefit of another command, the command receiving benefit of the travel is responsible for travel costs.

3. Quarters. ARC personnel designated as Emergency/Mission Essential and assigned to U.S. forces in Korea receive government quarters or rental assistance comparable to DoW civilian employees.

a. For determining accommodations, privileges, and amenities to be afforded to ARC personnel, refer to the grade comparison table (Table 1).

b. Requests for establishment or disestablishment of ARC services, or requests for additional services or personnel are forwarded via Service commanders to the Senior Director, SAF Service Delivery, American Red Cross, National Headquarters.

30 May 2026

4. Core Services. The following core services are provided for the benefit of all military personnel, civilian, and contract personnel employed by DoW, and their family members in Korea.

a. Reporting and communications services to help in resolving personal and family emergencies (24-hour basis).

b. Access to financial assistance on behalf of the Aid Relief Societies for emergency travel and other selected emergency circumstances (24-hour basis).

c. Red Cross Health and Safety courses.

d. Recruitment, training, and administration of adult and youth volunteers to extend Red Cross programs and services to the military community.

e. Information and referral services.

f. The ARC in Korea, when requested, also coordinates volunteer activities and donations as they apply to the sick and wounded, and family members. It renders assistance to veterans and unmarried widows of veterans concerning Veteran's Administration benefits and claims.

5. Status of Personnel

a. Uniformed, full time, paid professional, secretarial, and clerical ARC personnel report to ARC offices of assignment on orders prepared by the branch of Service having command responsibility for the military installation where ARC offices are located. They may be provided the same level of personnel support, including transportation and housing, afforded to other civilian employees of the Department of War in compliance with Reference d.

b. ARC personnel in Korea in categories described above are considered members of the civilian component of USFK within the provisions of the Status of Forces Agreement. Therefore, they are authorized the use of medical facilities, messing facilities, exchanges, commissary stores, clothing sales stores, ships' stores ashore and afloat, recreational facilities, and similar privileges, subject to regulations/instructions of the military services and/or other authority.

c. ARC cooperates closely with the military authorities by carrying out activities supplementing and otherwise assisting the Armed Forces in programs relating to the health, welfare, recreation, and morale of military personnel, when the need is within Red Cross capabilities, resources, and the Red Cross mission.

30 May 2026

ARC Title/Grade DOW	Appropriated Fund Grade	Military Grade
Regional Director	15	Colonel
Senior Station Manager	14	Lt Colonel
Station Manager	13	Major
Assistant Station Manager	12	Captain

Table 1. American Red Cross Title/Grade Comparison.

(INTENTIONALLY BLANK)

GLOSSARY OF ABBREVIATIONS

ARC	American Red Cross
DoDD	Department of Defense Directive
DoW	Department of War
MOU	Memorandum of Understanding
PCS	Permanent Change of Station
SAF	Service to the Armed Forces
TDY	Temporary Duty
USFK	United States Forces Korea

(INTENTIONALLY BLANK)